



Seven Habits of Highly Effective People: Restoring the Character Ethic

Stephen R. Covey

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"The 7 Habits Of Highly Effective People" is a comprehensive program based on developing an awareness of how perceptions and assumptions hinder success---in business as well as personal relationships. Here's an approach that will help broaden your way of thinking and lead to greater opportunities and effective problem solving.

Be Pro-Active: Take the initiative and the responsibility to make things happen.

Begin With an End in Mind: Start with a clear destination to understand where you are now, where you're going and what you value most.

Put First Things First: Manage yourself. Organize and execute around priorities.

Think Win/Win: See life as a cooperative, not a comprehensive arena where success is not achieved at the expense or exclusion of the success of others.

Seek First to Understand: Understand then be understood to build the skills of empathetic listening that inspires openness and trust.

Synergize: Apply the principles of cooperative creativity and value differences.

Renewal: Preserving and enhancing your greatest asset, yourself, by renewing the physical, spiritual, mental and social/emotional dimensions of your nature. Stephen R. Covey is the most respected motivator in the business world today. Learn to use his "7 Habits Of Highly Effective People" --and see how they can change your life.

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